

## Application for Foreign Domestic Worker Levy Concession

This form may take you 2 minutes to fill in.

You will need the following information to fill in the form:

- The worker's Work Permit number and date of application
- The CPF reference number
- The information of the employer's family member staying in the same address

Please read the Important Notes on page 2 carefully before completing this Form. You may send the form by fax, post or drop into the deposit box located on Level 1, MOM Building.

### Part 1 Employer's Particulars

CPF reference number: \_\_\_\_\_

Employer's name: \_\_\_\_\_

Employer's address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Singapore

Contact number: \_\_\_\_\_

Fax number: \_\_\_\_\_

### Part 2 Foreign Domestic Worker's Particulars

I wish to apply for low levy conversion for the following foreign domestic worker(s):

	Name of Worker	Work Permit No.	Date of Application for Work Permit	FOR OFFICIAL USE ONLY
				Low Levy Commencement Date
1				
2				

### Part 3 Particulars of my Family Member(s) who is/are living with me at the same registered address as in NRIC

Name of Family Member(s)	Relationship	Birth Certificate or NRIC No.	Date of Birth	Please indicate whether: Singapore Citizen / Singapore Permanent Resident / Foreigner

### Part 4 Employer's Declaration

1. I declare that the information given above is true and correct.
2. I understand that if I make any false statement or produce any document which I know to be false, I am liable to prosecution and my application will be rejected by the Controller of Work Permits.

Signature of Employer \_\_\_\_\_

Date \_\_\_\_\_

### For Official Use Only

1. The worker(s) named above will be placed on low levy with effect from the commencement date(s) stated in the table.
2. For unsuccessful applications, \_\_\_\_\_

for Controller of Work Permits \_\_\_\_\_

Date \_\_\_\_\_

# Important Notes to Applicants on Application for Foreign Domestic Worker Levy Concession

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## 1 Application Form

Please complete all Parts in this application form and :

- fax it to the Levy Enforcement Section at **Fax No: 6317 1307** or
- mail it to: Levy Enforcement Section, Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764

## 2 Eligibility for Foreign Domestic Worker Levy Concession Rate of \$200 Per Month

An employer is eligible for low levy for each foreign domestic worker if he/she satisfies **Conditions A, B or C** below at the time of application for levy concession:

- A (i) the employer or spouse has a child who is a Singapore Citizen below 12 years old, and is living with him/her; or  
(ii) the employer or spouse has a grandchild who is a Singapore Citizen below 12 years old, and is living with him/her; or
- B (i) the employer or co-residing spouse is a Singapore Citizen who is aged 65 years old or above; or  
(ii) the employer or spouse is a Singapore Citizen and the other party is a Singapore Permanent Resident aged 65 years old or above, and both are living together at the same registered address as in NRIC; or
- C (i) the employer or spouse has a parent, parent-in-law, grandparent or grandparent-in-law who is a Singapore Citizen aged 65 years old or above, and is living with him/her at the same registered address as in NRIC; or  
(ii) the employer is a Singapore Citizen and has a parent, parent-in-law, grandparent or grandparent-in-law who is a Singapore Permanent Resident aged 65 years old or above, and is living with him/her at the same registered address as in NRIC.

For each condition that is satisfied, the employer is eligible for levy concession for one foreign domestic worker. However, each household is only eligible for levy concession for a total of two foreign domestic workers at any one time.