

CENTRAL PROVIDENT FUND BOARD
ROBINSON ROAD P. O. BOX 626
SINGAPORE 901226



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Central Provident Fund Board

79 Robinson Road
CPF Building
Singapore 068897

APPLICATION FOR INTERBANK GIRO

FOR ENQUIRIES : 1800-227 1188

E-MAIL : giro@cpf.gov.sg

INSTRUCTIONS ON APPLICATION FOR INTERBANK GIRO (This form may take about 3 minutes to complete)

General :

- o Upon approval of your application, you will receive a confirmation letter indicating the date of the first GIRO deduction. Meanwhile, please settle your payments by cash (at SingPost only), cheque or NETS.
- o Please maintain sufficient funds in your bank account for GIRO deductions. Some banks impose a service charge for unsuccessful deductions.
- o You can check the status of your GIRO application online (https://www.cpf.gov.sg/cpf_trans/ssl/giro/GiroStsEnq.asp)

1. CPF for employees (GIRO deductions on the 14th):

- o You are required to submit the CPF contribution details by the 14th of the month for deduction to take place. Otherwise, a late payment interest will be charged.
- o If the first deduction is unsuccessful, a second deduction will be made 7 days later and a late penalty interest will be charged.

2a & b. Foreign Worker Levy for foreign workers in business sector /foreign domestic workers (GIRO deductions on the 17th):

* **Point A:** Please note that CPF Number is indicated on the top left hand corner of the letter from MOM Work Permit Department.

- o Business employers: If you have selected Option 2a, the Foreign Worker Levy will be deducted automatically from your bank account. Please do not include the Foreign Worker Levy details in your CPF submission.
- o Domestic employers: You need not re-apply for Interbank GIRO account when renewing the work permit for your domestic worker.

3. Medisave Contributions for self-employed persons (GIRO deductions on the 25th):

- o Please submit Form GIRO/SI/VC with this form for voluntary contributions.

4. Voluntary Contributions for non self-employed persons (GIRO deductions on the 18th):

Once your GIRO is approved, please log on to "My Requests" - Standing Instruction for Voluntary Contribution on our website <http://www.cpf.gov.sg> to indicate the monthly amount you wish to contribute.

PART 1 : For Applicant's Completion (Fill in the spaces indicated with ◇)

Date :

◇ _____

Name of Billing Organization (BO) :

Central Provident Fund Board

To : Name of Bank & Branch :

Name of Company/Employer/Applicant :

◇ _____

◇ _____

IMPORTANT: - All spaces indicated with ◇ must be completed.

- Incomplete forms will be rejected.

- There should only be ONE reference number/NRIC No. per form.

Please tick (✓) the type(s) of payments you are making and indicate the reference number/NRIC No. accordingly.

[If you wish to pay for CPF contributions, as well as Business Foreign Worker Levy, please tick (✓) boxes 1 & 2a]

1 CPF for employees

2a Foreign Worker Levy for foreign workers in **business sector**

Employer Reference No.

□ □ □ □ □ □ □ □ □ □

2b Foreign Worker Levy for foreign **domestic** workers

CPF Number

□ □ □ □ □ □ □ □ □ □

[*Please refer to instructions (Point A) indicated overleaf]

3 Medisave Contributions for **self-employed** persons

NRIC No.

S E □ □ □ □ □ □ □ □ □ □

Eg. S 1 2 3 4 5 6 7 A

4 Voluntary Contributions for **non** self-employed persons

NRIC No.

V C □ □ □ □ □ □ □ □ □ □

Eg. S 1 2 3 4 5 6 7 A

Instructions to bank

- (a) I/We hereby instruct you to process the Billing Organization's (BO's) instructions to debit my/our account.
- (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorization will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.

My/Our Name(s) (Bank Account Holder's Name) :

My/Our Contact (Tel/Fax) Number(s)/E-mail address :

◇ _____

◇ _____

My/Our Bank Account Number :

My/Our Company Stamp/Signature(s)/Thumbprint(s)**:

◇ _____

◇ _____

(Original signature(s)/thumbprint as in Bank's records)

**For thumbprints, please go to the branch with your identification.

PART 2 : For CPF Board's Completion

Bank			Branch			CPF Board's Account No.									
7	3	3	9	5	0	1	6	0	0	0	0	1	0	0	1

Bank			Branch			Account No. To Be Debited									

PART 3 : For Bank's Completion

To : GIRO Section, CPF Board, 79 Robinson Road, #32-00 CPF Building, Singapore 068897

This Application is hereby REJECTED (please ✓) for the following reason(s) :

- Signature/Thumbprint# differs from bank's records
- Signature/Thumbprint# incomplete/unclear#
- Account operated by signature/thumbprint#
- Wrong account number
- Amendments not countersigned by applicant
- Others : _____

Please delete where inapplicable.

Name of Bank Officer

Authorised Signature and Stamp of Bank

Date

Please apply glue and seal here

Please apply glue and seal here

Please apply glue and seal here

Please apply glue and seal here